

YOUNG STUDENTS' SPONSORSHIP SCHEME

Guidelines

Please read the following guidelines carefully before filling in the Application Form

INTRODUCTION

The Young Students' Sponsorship Scheme is a simple process of "Linking" the prospective donor and recipient. The donor can choose to sponsor one or more of the following:

- i. An Orphan Student or A Group of Orphan Students
- ii. A Student or A Group of Student from the Rural Areas of Pakistan
- iii. A Student with Disability or A Group of Students with Disability
- iv. A Student or A Group of Student from the Religious Minorities
- v. A Student or A Group of Student from Terrorism Effected Family or Families

AGHE UNDERSTANDING OF

A Student:

A student who enrolled in Intermediate Class (Only first year) in any public college in Islamabad, and studying science subjects.

An Orphan Student

An Orphan is a child who has lost either his/her father or both parents. If the father (earning hand) is alive he/she will not be considered an orphan.

A Student from Rural Area

A student who is permanent resident of the rural areas of Pakistan and has valid domicile of the area that he/she claimed to be resident of.

A Student from the Religious Minorities

A student belonging to the religious minorities of Pakistan

A Student belonging to the Family, affected by Terrorism

A student belonging to an affected family by terrorism in Pakistan and he/she has lost his/her parent (one or both) or guardian or the earning hand.

A Student with disability

A student may qualify for this scheme as a student with disability if he/she has had any physical impairment

CRITERIA FOR SPONSORSHIP

What follows is a list of pre-requisites for a student on the scheme:

- i. The student must meet the definition understood by AGHE Pakistan.
- ii. Compulsory attendance at the college, this includes only the government colleges located in Islamabad territory Pakistan.
- iii. Proof of the student's family income (a certificate by Lumburdar of the area duly verified by the college principal).
- iv. There is no restriction on the number of students sponsored per family.
- v. Priority will be given to cases where both parents are deceased.
- vi. Priority will be given if the student attends a college in rural areas of Islamabad and is orphan.
- vii. All sections of the Application Forms must be completed with as much detail as possible.
- viii. All forms must be completed in English and typed if possible. Otherwise it must be completed in clear and legible handwriting.

- ix.** Photographs must not be stapled to the Form in order to avoid damage, instead be placed in small envelopes or wallets accompanying the Form.
- x.** At least two standard passport sized coloured photographs are required with the forms.
- xi.** Students' address, details where student can be reached in the college must also be provided. This is to ensure that donors who may choose to communicate with the student via college can do so.
- xii.** In cases where the mother is absent (but still alive), details must be given.
- xiii.** The student must not be already sponsored by any other organisation.

Criteria for students (actual and potential) on the scheme:

- i.** The student comes from a destitute background
- ii.** The student is full time studying in the college
- iii.** The student is not belonging to a family whose monthly income exceeded PKR 10000.
- iv.** The student must not already be sponsored by any other organisation
- v.** The student must be without social support (from family and others)

MAINTENANCE OF THE SCHEME

When the individual sponsored no longer qualifies for funding, sponsorship stops and the case is "deactivated" (removed from the sponsorship scheme).

Reasons for deactivation of a student could be:

- 1.** The student no longer attends the college.
- 2.** The student has completed his/her higher secondary education.
- 3.** The student has left the area and cannot be reached.
- 4.** The student's family knowingly provided false information in order to receive sponsorship.
- 5.** The student only lives with his/her other relatives, due to the parental separation.
- 6.** The student misbehaves and does not show the desire to progress in education.
- 7.** The student passes away.

FUNDING

What follows is a breakdown of the funds administered (on a monthly basis).

- i.** Tuition Fee
- ii.** College Uniform
- iii.** College Kit (books, bag, note-books and other stationeries)
- iv.** Transportation
- v.** Pocket Money

Important Note

Distribution of the Scholarships is subject to availability funding. AGHE Pakistan reserves all rights to withhold/suspend the scholarships scheme.

FUTURE INITIATIVES

After reviewing recent feedback reports from the college(s), various initiatives will be phased in across the scheme. Please note that the following points are not conclusive and may be subject to further additions:

- All inter-departmental transactions and communications will be logged. This will also ensure an audit trail.
- Regular visits to be conducted with the sponsored students and their respective families so as to ensure processes and timelines are being followed and met.

- Such visits will be recorded with action points and concerns being documented and acted upon.
- Compulsory staff meetings that must be documented with action points where required.
- Action logs will be kept, which detail all causes for concern, particularly aspects relating to media relations.
- The AGHE Central Office will be responsible for all records being kept, i.e. register of funds handed over to sponsored students and their families.

DOCUMENTS REQUIRED

- 1- Application on the prescribed form with duly signed by the applicant and verified by the college principal.
- 2- Attested copy of SSC of the application
- 3- Monthly Income certificate of the family of the applicant
- 4- Two passport size colour photographs
- 5- Incomplete application are liable to be rejected

DEADLINE FOR SUBMISSION OF THE APPLICATION

Complete Application Form duly verified and attested by the college must reach the following address by

25TH September, 2011

For Male Students

C/O
Mr. Sajjad Hussain
Accountant
Federal Government Post Graduate College, H-8, Islamabad

For Female Students

C/O
Raja Amjad Hussain (LDC)
Islamabad Model College for Girls (Post Graduate)
G-10/4, Islamabad (formerly FG College for Women G-10/4)

Or BY POST TO

Mr. Waseem Shehzad Abbasi (Assistant Professor)
Coordinator
Young Students' Scholarship Scheme
Federal Government Post Graduate College, H-8, Islamabad

Application Forms are also available on the clerks' desk at Federal Government Post Graduate College, H-8, Islamabad and G-10/4, Islamabad (formerly FG College for Women G-10/4)

IMPORTANT NOTE

Please do not attempt to make telephone calls, email and physical approach to the organization's office.

Form # _____
(for office use only)



Please paste one
passport size
photograph here and
attach one with this
form.

YOUNG STUDENTS' SPONSORSHIP SCHEME

Application Form

Different Categories of the Students' Scholarship Scheme

Orphan	Disable	Religious Minorities	Rural Areas	Belong to a Family, effected by Terrorism
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(Please tick ✓ the relevant box above for the category, you are applying for)

PERSONAL & CONTACT DETAILS

Name: _____ Father's Name _____
(Please write in Capital Letters)

Permanent Home Address: _____

Phone # _____ Mobile # of the Guardian _____

Current Residential Address: _____

Emergency Contact # _____ Email (if any) _____

DETAIL ABOUT THE FAMILY

Father N.I. Card#: _____ Mother Language _____

Name of the Current Guardian _____

Relation to the Students _____ (e.g. father, mother, grandmother, uncle etc)

How the family is currently supported (e.g. loans, handouts, savings, family support etc) _____
_____ Monthly Income of the Family _____

Number of brothers & sisters _____ brother/s _____ sister/s _____

DETAIL ABOUT THE COLLEGE

Name of the College applied for or currently enrolled: _____ <small>(Please write the Admission Form # in case you applied for)</small>	
Address of the College: _____	Telephone # _____
Name of the College Principal _____	Telephone # _____
How far is the college from your residence? _____ (Km.)	
How do you get to the college? _____ (walk, bus, van etc)	
List of Elective Subjects being studied at College: 1: _____, 2: _____,	
3: _____,	

ACADEMIC CAREER/PERSONAL INTEREST & ASPIRATIONS

Marks Obtained in SSC (Matriculation) _____ out of total marks _____
Name of the Board (SSC Exam) _____
Year of Passing SSC Exam _____ Registration # _____ Roll# _____
Interest & Hobbies _____
Career Aspirations/Intentions/Plans _____

DECLARATION

I certify that the Facts stated/statements made in this Application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on this application form or other document requested by AGHE Pakistan renders a sponsored student liable to termination of the grant.

Full Name of the Applicant _____ **Signature** _____ **Date** _____

VERIFICATION

I Mr./Ms./Mrs. _____ Principal of _____

certify that Mr./Ms. _____ is enrolled in this college in class _____ and is
(name of the student)

studying science subjects. His/Her Roll number is _____. To my best knowledge and as the college record shows, the information provided by the applicant is correct.

Name of the Principal _____ **Signature & Stamp** _____ **Date** _____